



Created in 2014, Greater St. Cloud JobSpot is your place to connect with professional opportunities. Whether you are getting back into the workforce, changing careers, or looking for your first job, Greater St. Cloud Jobspot is the place to be.



Job Prep Tools | Networking Tips | Workforce Resources

Resume tips:

- Focus on providing clear, concise, and accurate information
- Keep the formatting and tone professional

Networking Tips:

- Be yourself
- Focus on having simple, quality conversations
- The more often you participate in networking events, the easier it gets.

Cover Letter Tips:

- Don't replicate your resume, instead, reflect on the job you are applying for and the career path you are searching.
- Showcase your skills and be confident
- Write a cover letter for the organization you are applying – one cover letter does not fit all.

Interview Tips:

- Be confident
- Provide concrete examples to why you would be a good fit for an organization
- Send a thank you email or note after the interview

Find these tips and more on stcloudshines.com

StCloudShines.com/jobs/



Learn about the entire Greater St. Cloud community at StCloudShines.com

